



**Planning & Development
Department**

**USE COMPATIBILITY AND CONSISTENCY
DETERMINATION (UCCD)**



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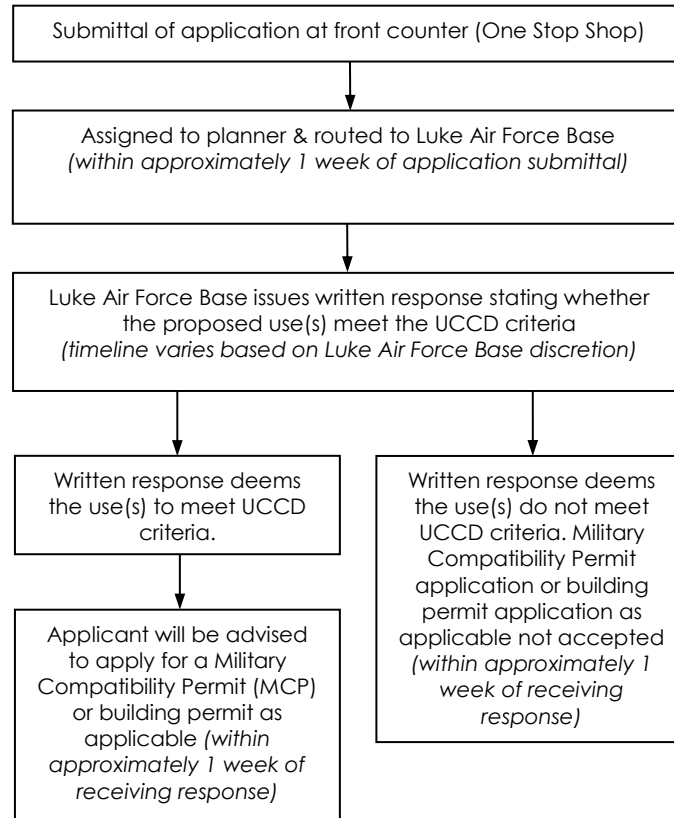


Planning & Development Department

USE COMPATIBILITY AND CONSISTENCY DETERMINATION PROCESS



PROCESS FLOW CHART & PROJECTED TIMEFRAME



Timeline is dependent upon determination from Luke Air Force Base.

FILING AN APPLICATION

To submit an application, the following information is required:

- UCCD application forms.
- Application fee.



Planning & Development Department
USE COMPATIBILITY AND CONSISTENCY DETERMINATION
APPLICATION MUST BE COMPLETED IN FULL



APPLICATION MUST BE COMPLETED IN FULL. ALL FEES ARE DUE AT TIME OF APPLICATION AND ARE NON-REFUNDABLE			
REQUEST			
Project Name:			
Proposed Land Use(s):			
PROPERTY INFORMATION			
Address (if known):			
General location (include nearest city/town):			
Size in Acres:	Square Feet:	Assessor's Parcel Number:	
Legal Description	Section:	Township:	Range:
OWNER'S AUTHORIZED AGENT INFORMATION			
Name:		Contact:	
Address:			
City:		State:	Zip:
Phone #:		Fax#:	
E-mail Address:			
PROPERTY OWNER INFORMATION			
Name:		Contact:	
Address:			
City:		State:	Zip:
Phone #:		Fax #:	
E-mail Address:			
PROPERTY OWNER AND OWNER'S AGENT AUTHORIZATION			
I (property owner) _____ authorize (owner's agent) _____ to file this application on all matters relating to this request with Maricopa County. By signing this form as the property owner I hereby agree to abide by any and all conditions that may be assigned by the Maricopa County Board of Supervisors, Maricopa County Planning and Zoning Commission, or Maricopa County Planning and Development Department staff as applicable, as part of any approval of this request, including conditions, development agreements, and/or any other requirement that may encumber or otherwise affect the use of my property.			
VERIFICATION OF APPLICATION INFORMATION			
I certify that the statements in this application and support material are true. Any approvals or permits granted by Maricopa County in reliance upon the truthfulness of these statements may be revoked or rescinded.			
Property Owner Signature: _____		Date: _____	
APPLICATION FEE			
\$50.00 – Use Compatibility and Consistency Determination Application Fee			

* Use Compatibility and Consistency Determination applications for
new residential land uses will not be accepted. Contact Planning
& Development for further assistance at 602-506-7162.



One Stop Shop - Planning Application Submittal – *What to Expect at the One Stop Shop*



- Purpose:** Provide customers with information about what to expect when submitting a use compatibility and consistency determination application. This information sheet includes the application material checklist, fee schedule, and a three step process for application submittal.
- Location:** Maricopa County Planning & Development Department
501 N. 44th Street, Suite 200 Phoenix, AZ 85008
- Business Hours:** 8:00 a.m. – 5:00 p.m. Monday through Friday, except holidays (to ensure adequate time for application submittal, projects should be submitted no later than 4:30p.m.)
- STEP 1 - Reception:** Proceed to the One Stop Shop Reception desk to obtain a call ticket for the application submittal. Provide the receptionist your name and specify the type of planning application.

STEP 2 - Intake Counter: One Stop Shop customer service will call your ticket number and evaluate the application materials for completeness. Once the application materials are accepted a tracking number will be provided and staff will advise you to proceed to the cashier to process application payment. The following is a list of required application materials: **(Please note, if any documentation is missing your application may not be accepted during the intake process, please be sure to follow this checklist).**

Use Compatibility and Consistency Determination Submittal Documents	
	1 copy – Completed and signed application

STEP 3 - Cashier - Processing Payment: The cashier will call your ticket number, request your application tracking number, advise you of the total application fees and request your method of payment. Maricopa County accepts cash, check, or credit card. Please make checks payable to: **MARICOPA COUNTY**. We currently accept Visa and MasterCard for credit card payment. In August 2013, the County will also accept Discover and American Express. **Please note that proper payment in full, based upon the following fee schedule, is required at the time of application:**

Use Compatibility and Consistency Determination Application Fee Schedule	
Planning	\$50